

Display Screen Equipment (DSE) Policy

Display Screen Equipment

The Health & Safety (Display Screen Equipment) Regulations 1992, as amended lay down minimum health and safety requirements for work with display screen equipment (DSE). This includes both conventional display screens and those emerging technologies such as laptops, tablets, touch screens, etc.

OVHA must comply with the Regulations, which place a duty on Management to take a holistic approach to assessing the risks to employees' health from the use of display screen equipment. The assessment should identify personal health issues, the working equipment, work practices, furniture and the immediate working environment.

Employers must reduce the risks identified to the lowest level reasonably practicable. In addition, employers must provide arrangements for eye and eyesight tests as appropriate.

Definition

Display Screen Equipment (DSE) is a device or equipment that has an alphanumeric or graphic display screen, regardless of the display process involved; it includes both conventional display screens and those used in emerging technologies such as laptops, touch-screen and other similar devices.

DSE User is a worker or employee who regularly uses DSE as a significant part of their normal work – daily, for continuous periods of an hour or more. This does not apply to those who use DSE infrequently or for short periods of time, however, controls described may still be useful.

Health Risks Associated with Working with DS

Working with Display Screen Equipment (DSE) is an activity that is carried out by the majority of employees. The health risks associated with working with DSE are:

- Working upper limb disorders (WULDs)
- Repetitive strain injuries
- Eye strain
- Fatigue/stress

DSE Assessments

Employees must complete a **DSE Assessment** within a month of starting work. This assessment is completed by the DSE user themselves, answering the questions on the form accordingly.

Once completed, they should forward a copy of their DSE Assessment to their Line Manager and arrange a time for them to sit with their manager to go through the form and discuss any issues identified.

DSE Assessor

The Association must have a member of staff undertake the necessary training to have a clear knowledge and understanding of DSE related issues and how they might be managed.

References:

- Health & Safety at Work etc. Act 1974
- Health & Safety (Display Screen Equipment) Regulations 1992 (as amended in 2002)

- Workplace (Health, Safety and Welfare) Regulations 1992

Adapted from HSCM (Jan 2023, V8)

Adapted and created by M Elder: August 2023

Due for Review: New Updates received from EVH